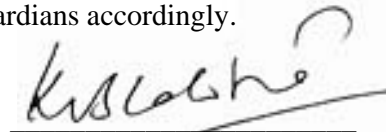


MAYO COLLEGE, AJMER**PRINCIPAL'S OFFICE****RULES – COLLEGE OUTINGS**

1. The following Rules have been formulated on '*College Outings*' to facilitate better functioning of the College.

- (a) **No Outings in 1st month of Term Opening.** There would be no outings, whatsoever, in the first month of the reopening of the College after each term. This would mean that there would be no outings in the months of July and January.
 - (b) **No Outings in last month of Term Opening.** There would be no outings, whatsoever, in the last month before the closing of the College after each Term. This would mean that there would be no outings in the months of April and November.
 - (c) **Outings preceding Exams.** There would be no outing on Sundays / Holidays prior to the Examinations which will be notified in the School Calendar.
 - (d) **Outing Days.** Every *Second* and *Fourth Sunday* of each month have been earmarked for outings.
 - (e) **Outing under escort of Guardian.** The Students can avail a '*Day Outing*' with their local Guardians once on a *Second* or *Fourth Sunday* of each month. The Guardians can collect their Wards at 10:00 AM and escort them back to the College by 07:00 PM.
 - (f) **Outings with Parents.**
 - (i) The Students can avail a '*Night Outing*' with their Parents once a month, on a *Saturday*, preceding the *Second Sunday* or *Fourth Sunday* of each month. The Parents can collect their Sons after lunch on Saturdays (02:15 PM) and escort them back to the College by Dinner (07:00 PM) on Sundays.
 - (ii) It may be noted that Parents shall be allowed a '*Night Outing*' only if the Guardians haven't availed the '*Day Outing*' and vice versa.
 - (iii) Classes XI would be given one outing on the *Second* or *Fourth Sunday* of each month. The students can avail this outing after Breakfast (09:30 AM) and are required to report to their Housemasters before Dinner (07:45 PM).
 - (g) **Class XII outings.** Similarly, Class XII would be given two outings on the *Second* and *Fourth Sunday* of each month. The students can avail this outing after Breakfast (09:30 AM) and are to report to their Housemasters before Dinner (07:00 PM). *The second outing would be at the sole and exclusive discretion and prerogative of the Principal.*
2. **26 Jan.** Students can avail outing from 11:00 AM to 07:00 PM after the function.
 3. **15 Aug.** Students can avail outing from 11:30 AM to 07:00 PM after the function.
 4. All other visits by the Parents and Guardians, except when they are in the College to take their sons / wards on outings, are strictly discouraged.
 5. All Boys are requested to inform their Parents / Guardians accordingly.



(Kr VS Lalotra)
Maj Gen (Retd)
Principal

23 Aug 10

NIGHT AND DAY OUTINGS

Dear Parents / Guardians,

1. A large number of parents have been writing to me and raising their legitimate concern regarding unregulated access to the School-in general and Boarding House/s—in particular.

2. Recently we had an incident where one parent came to the school, parked his car next to the Mess and when other boys went into the dining hall to have lunch, the parent took the child without informing any one at school. The whole school routine was disrupted as the staff began searching for the missing student.

3. Ample scope exists in the *School Outing Rules* for parents to come and meet their child and if required take the child for an outing. Outing norms have been promulgated and the children have also been apprised. These are sent as an attachment for your kind perusal.

4. May I take this opportunity to share with you that the whole idea of an outing is to permit parent-child interaction, whereby parents find it convenient to personally assess the progress of their child and encourage him to achieve better and higher goals. However, over a period of time the spirit of *Outing* and parent-child interaction seems to be losing its significance. Few parents are now approaching the School with ‘*authority letters*’ from other parents to permit their wards to go for *Outing* with other parents. *Outings* seems to have taken the shape ‘mid term breaks’ / ‘short holidays’ with friends. The School norms do not permit this. Hence, for your convenience, I am further elucidating the policy on the subject:-

(a) A child can avail night out with Parents.

(b) A child can avail night-out with Grandparents only if an Authority Letter (an ink-signed copy) has been given at the beginning of the term to the House-Master concerned. Those who have not submitted such letters may kindly send an ink signed-copy to the House-master concerned at the earliest or the Grandparents can bring such letters at their first next meeting.

(c) Local guardians can take a child for a Day-Out provided he is authorized in writing by the parent and the same has been communicated in writing to the School.

(d) Relatives if authorized by parents, through an ink-signed letter, well in advance, can also avail a Day-Out as per the outing norms.

(e) Reporting-time should be strictly adhered to by the parents and/or local guardians and/or authorized person/s. Any breach of the afore-said will lead to *gating* and other *disciplinary* action against the defaulting child.

(f) A Visitor's Parlour has been especially organized in the Main Block for the parents and /or authorized person/s and /or local guardians to meet their children. This will remain open on Saturdays after office, Sundays and on holidays.

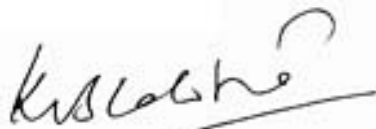
(g) Children will not be permitted to leave the school with drivers / staff.

5. I wish to thank the vigilant parents who have raised this issue of grave concern. I also appeal to all other parents to support the measures being instituted which relates to the safety and security of our children. You will appreciate that everything cannot be legislated in Black and White. It is in setting an example and following the spirit of the rule that will ensure its success. Our children's safety and security must always come first.

6. Looking forward to your cooperation.

With best wishes and warm regards

Your's sincerely

A handwritten signature in black ink, appearing to read 'KVS Lalotra', written over a horizontal line.

Maj Gen KVS Lalotra (Retd)
Principal