

Mayo College, Ajmer

Student Acceptable Intranet/Internet Usage Policy

Principal, Mayo College is pleased to provide Internet/Intranet resource access to students as a privilege and not a right. Mayo College's goal in providing these resources to students is to enhance the level of education for students through access to vast, diverse resources enabling them to research and thereby disseminate successful educational practices, methods and materials. The use of computer must support education and research that is consistent with the Learning Outcomes of the curriculum. Resources provided are required to be used in a responsible, legal manner. Mayo College retains the right to monitor all computer usage and files for compliance to all regulations/procedures. Guidelines are provided so that the users are aware of the responsibilities they are supposed to keep in mind while accessing the network. Responsibilities include appropriate, efficient, ethical and legal utilization of network resources.

- Be polite; do not send abusive, threatening, bullying, intimidating and/or harassing messages to others. Use appropriate language.
- Hardware or software shall not be destroyed, modified or abused in any way. Vandalism shall result in the recovery of cost of the entire system, damaged and undamaged.
- Do not use the network in a way that would disrupt the use of network by other users (e.g. sending mass E-mail messages or annoying other users using unprofessional practices). It should be used only for research, information gathering and academic practice directly related to school assignments and extracurricular projects supervised by school faculty. Students are prohibited from chatting and downloading any form of audio/video formats or any other media.
- Transmission of any material in violation of any Indian regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret or material protected by other people using the network and should not subscribe to Internet mailing lists, distribution lists or Usenet Newsgroups.
- Mayo College will not be responsible for any loss of data resulting from delays, non-deliveries, wrong deliveries or service interruptions caused by its own negligence, errors or omissions.
- Do not reveal personal addresses, phone numbers or passwords of students, teachers or other staff of Mayo College including you.
- Use of the network to access or process pornographic materials, sexually explicit material and files dangerous to any individual or group is strictly prohibited.
- Attempts to modify, remove or bypass configurations installed in your computer to prevent accessing prohibited resources i.e. pornographic material and other objectionable materials through proxies are forbidden. Such violations shall result in cancellation of usage privileges and will be dealt with as such by the Principal of the school. This will result in IMMEDIATE loss of access.
- Student shall log into the Network only with their respective Username and Password. Anyone trying to login on a different user shall have his privileges canceled. User Login attempts to all computers shall be monitored.

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- From time to time, Network Administrator of Mayo College will make determinations on whether specific uses of the network are consistent with the acceptable use and practice. He has the right to terminate the privileges of a particular user if he violates the norms and guidelines set by the School for Network Use or he is deemed to be a potential threat for the network.
- The user is forbidden to upload, download any material that belongs to others and that may lead to any kind of nuisance by posting on e-mail or social networking site intentionally or unintentionally or any action that violates any applicable local, state, national or international law or other rules and regulations.
- Posting of information related to the School, School staff, Students, Images of the school, the School Logo, initials or seal in any form on the Internet or in any form of communication without specific written permission of the Principal and/or his/her designee shall be prohibited. The posting of any such information on any website, bulletin board, chat room, email, social networking sites or other messaging system without permission or the posting of images or information in any format related to the school, staff, or students that are defamatory, abusive, pornographic or which could be construed as threatening or impugning the character of another person is strictly prohibited.
- Users shall not intentionally seek information on, obtain copies of or modify files, other data or passwords belonging to other users or misrepresent other users on the network.

Consequences of Unacceptable Use

Mayo College has the right and capabilities to monitor and log instances of Internet usage that may reveal information such as which internet sites have been accessed by users. Mayo College will engage in real-time, consecutive surveillance of Internet usage and computer logon events as standard practice. With that understanding, Mayo College will cooperate fully with local, state or federal officials in any investigation concerning or relating to any illegal activities conducted through the Mayo College Network.

The responsibility for use of Internet that does not comply with this policy document lies with the user to whom the account is registered and such students must compensate Mayo College for any direct loss or any consequential losses suffered by the breach of policy. Mayo College will review any alleged breach of this AUP on an individual basis. If the action is of a very serious nature, which breaches the user's duty of fidelity to the school, the student shall be given an opportunity to be heard in relation to the alleged breach.

Mayo College may take any one or more of the following actions in response to complaints and violations:

- Issue warnings: written or verbal
- Suspend or terminate the student's account
- Bring legal action to enjoin violations and/or to collect damages, if any, caused by violations

Violation of these policies may subject students to disciplinary procedures including termination.

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Read and Signed by Student

I understand and will abide by the above Acceptable Use Agreement. I further understand that any violation of the regulations above is unethical and may constitute a criminal offence. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be instituted.

I also declare that I shall not connect any system to Internet with any other source other than the Mayo College Network. I further agree that I will not use Pen Drives/CD/DVD's or any other USB device on any system in the school and I shall not open any attachments in any form that may spread virus and damage the network.

Student Name.....

Class.....**House**.....**Date**.....

S.No.....

Signature of Student.....

Parent Undertaking

As the parent/guardian of this student, I have read and agree to the Terms and Conditions of the Mayo College Acceptable Use Policy. I understand that this access is designed for educational purposes and Mayo College has taken available precautions to monitor student access. However, I also recognize it is impossible for Mayo College to restrict all controversial materials, and I will not hold them responsible for the materials acquired on the network. I hereby give my permission for my child to have access school Internet/Intranet.

Parent/Guardian: _____

Signature: _____ **Date:** ____/____/____

Address: _____

Email id: _____

Cell Number: _____ **Phone Number:** _____